



ALTERNATIVE ENERGY SUBCOMMITTEE

Weston Building Committee

DRAFT MINUTES OF JULY 22, 2008

Present: Richard Wolf, Allen Swerdlowe, Bill Rappoport, Don Gary; also Building Committee Chair. Joe Fitzpatrick. Town Administrator Tom Landry; Margaret Wirtenberg.

Note that meeting began at 7:39pm at the side entrance to Town Hall. After securing entrance to the building, the discovery that it was too hot in the Meeting Room caused A.E. members to adjourn to the Commission Room, where there was opportunity for cross-ventilation.

Minutes: approved as written, most recent meeting, April 21, 2008.

Discuss and finalize RFP for energy consultant:

BILLING:

Town Administrator Landry submitted the bills from Shipman and Goodwin dated March 15 and May 15, 2008. Discussion ensued regarding the contract for services previously approved by the Board of Selectmen. It was agreed that further exploration of this matter would be undertaken by the Alternative Energy Sub-Committee prior to any further payment up to the approved amount.

Mr. Landry also submitted copies of the Board of Selectmen's minutes showing that on August 7, 2007 the amount of "up to \$5000" was approved "for the purpose of creating an RFP and an analysis of grant funding available for a Photovoltaic Ray (typo) in the high school roof."

Copies of Selectmen's minutes and Shipman and Goodwin bills attached.

RFP:

An RFP draft submitted personally to members of the Alternative Energy Sub-Committee for their review had been reviewed by the Town Administrator, who now offered comments for the record.

Generally, these comments suggested a lack of specificity in the draft re: experience in the alternative energy field. And comments regarding "retainage" of 10% were felt perhaps as not being necessary.

A revised draft will be developed, notes from this discussion being included, coming from the Chair. of the Sub-Committee and submitted for finalizing the RFP prior to sending it to the selected consultants for response. NOTE: a group of firms, prescreened by Shipman and Goodwin, were interviewed by the Alternative Energy Sub-Committee previously in open meetings.

A copy of the section of PA 07-242 re: Energy Improvement Districts, was distributed to those present, and is attached.

The meeting adjourned at 8:36pm.

Respectfully submitted,

Margaret Wirtenberg, Acting Sec'y.

Att: (3) including Shipman & Goodwin bills, minutes of Selectmen's action August 7, 2007 and PA 07-242 and Legislative explanation of the bill.